

Office of the General Manager(S&M)

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## NOTICE

<u>Sub:- Change of Registered Office Address or Corporate Office Address of FSA consumers</u>

Consumers having Fuel Supply Agreement (FSA) with MCL are hereby informed that in case there is any change in their Registered Office Address or Corporate Office Address post execution of the FSA, the concerned company is required to apply to MCL alongwith a notarized copy of the renewed certificate from ROC (Registrar of Companies) incorporating the change of Registered Office or Corporate Office address and a notarized copy of the Board Resolution to that effect. Further necessary actions for incorporating the changes in the FSA will be taken only after receiving the application alongwith the above documents.

This is for the information of all concerned.

General Manager (S&M)

Distribution:-

- DT(OP), MCL
- GM(System), MCL:- Please arrange to hoist the notice on MCL website under the link-Our Business-> Sales & Marketing-> Notices-> Notices for FSA